

The Buffalo Trace Early Intervention Committee
May 18, 2006

The Buffalo Trace Early Intervention Committee met at the Buffalo Trace Commonwealth Center on Thursday, May 18, 2006. Melisa Cantrell gave the welcome, and each member present introduced themselves, and told of their positions. They were as followed: Melisa Cantrell, Kelly Case, Corine Pierce, Marilyn Heiet, Judy Toomey, Paula Rayburn, and Jane Fay.

The minutes were read by Melisa Cantrell. A motion to accept the minutes as presented was made by Judy Toomey and seconded by Paula Rayburn.

Kelly Case gave the Point of Entry Report for March and April. She reported 20 referrals were made within the two months, and had 16 initial IFSP meetings. Some were still pending. She added Christi Snipes, a Developmental Interventionist for all Buffalo Trace Counties. Kid's Play has also added Carolyn Least, a visually impaired teacher to their agency. Allison Parker, SLP is no longer serving children in the Buffalo Trace District. She has moved to Buffalo, New York. Kelly stressed the need for Speech Therapists and Physical Therapists in Robertson, Fleming and Bracken Counties. PCSs are also needed in all counties.

We are now serving 63 active cases and 12 more in the initial process.

Jane Fay was not present at the time so the committee went to Old Business. In Old Business the committee discussed the baskets and what could be in the baskets. Corine Pierce from CCRR brought us pamphlets and other goodies to put in the baskets. Kelly Case reported that we have 25 baskets, but may only have enough items to fill between 10-15 of them. So if any one would like to put their information in the baskets either drop the items off at the POE Office or mail them to Kelly. Kelly also brought up the \$200.00 that was not used as a stipend for the two parents to attend an autism training. It was discussed that Kelly should take that \$200.00 along with the remaining amount of \$148.90 and buy her supplies for the POE. Any money left over should go on a Wal-Mart gift card. She is out of hole punches and binders. The committee also discussed the possibility of buying calendars. The POE only has a few left in stock. Melisa mentioned using next years' money on that even though we do not know how much the DEIC would get. Kelly will find out how much the calendars were and present it at the next meeting. Judy Toomey made the motion to give the POE the additional \$200.00 for supplies and Wal-Mart Card. It was seconded by Paula Rayburn.

In New Business suggestions for nominees for chairman and secretary were discussed and with only a few members present the committee decided that it should be tabled to the next meeting. Melisa asked if any one would like to be responsible for sending out the minutes to all the committee members for the next meeting. No one came forth. Judy Toomey made a motion for the committee to table the nominations for chair and secretary until the majority of members can attend, and to allow Jane Fay to disseminate the minutes at our next meeting. Motion was seconded by Paula Rayburn. Luckily for the

committee Jane Fay arrived just in time to answer our concerns. She will find out if she is allowed to do that and if she will make sure everyone receives a copy of the minutes.

The committee also discussed ways to attract new providers. It was suggested that we should make a flyer and get out to some Colleges and Universities and attend career fairs in the community. The committee thought the best way to go is on-line to different list servers. Jane reports that Frankfort is looking into this for the whole state. Jane also mentioned placing information on the bottom half of the POEs display board.

Judy thought the committee should know that the legislation has passed the agreement between Headstart and Preschool that allows a child from a lower income to be forced from the preschool setting and then placed in the headstart program when they are 4 years old. This is effective July 1st. It could cause transition problems down the road.

Jane Fay then gave staff report reminding providers that contracts can be renewed until June 30, 2006. The new forms 5, 6, and 8 are on the website. Please send Jane a copy of form 6. The statewide Family Support Center at Ky. School for the Deaf is hosting the Family Learning Vacation June 10, 2006 on its campus. The Infant Toddler Institute – August 9-11 at the Drawbridge Inn in Ft. Mitchell. There has been no information sent out or posted on the website. Information about nominating someone for the Marge-Allen Spirit award and the Jim Henson service award is located on the First Steps Website. The DEIC may want to nominate someone. Jane reports that the suggestion for receiving checks directly from the State Treasury has been implemented. June 15, 2006 is the next PSC and Service Provider Quarterly Meeting.

Next meeting will be on July 20, 2006. Meeting adjourned.